

STATE OF COLORADO)

SS.

THE TOWN OF SAN LUIS)

The Board of the Town of San Luis, upon duly given notice, held a Regular Board Meeting on the 12th of January 2021 A.D., via video conferencing due to the Coronavirus (COVID-19) State of Colorado requirements. Mayor, Tiffany Gallegos, called the meeting to order at 6:01 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; Brian Valdez, Mayor Pro Tem; Roberta Romero, Trustee; Jessica Durgan, Trustee; Shantae Martinez, Trustee; Conrad Gallegos, Trustee; Julian Medina, Trustee; Susan Sanderford, Town Manager. Absent: Barbara Zollars, Town Attorney.

Adoption of the Agenda

Mayor, Tiffany Gallegos, presented the January 12th, 2021 agenda to the Board for approval.

Trustee, Brian Valdez, moved to adopt the agenda as presented. Trustee, Julian Medina, seconded. Motion carried unanimously.

Adoption of the Minutes

Mayor, Tiffany Gallegos, presented the August 11th, November 8th, and December 10th, 2020 Regular Town Hall Minutes to the Board for approval.

Trustee, Brian Valdez, moved to approve minutes for August 11th, November 8th, and December 10th, 2020. Trustee, Julian Medina, seconded. Motion carried unanimously.

I. Public Comments (limited to three minutes)

No public comments.

II. New Business

A. Coleen Romero – Town Concerns

Coleen Romero came before the Board to share concerns about an incident that occurred at Central Oil Gas Station which involved weapons being drawn. Ms. Romero felt the Costilla County Deputies present at the incident were reckless because there were no arrests and the presence of children nearby constituted reckless endangerment. Ms. Romero's concern was someone could get hurt if this behavior continues and the parties are not arrested.

Trustee, Conrad Gallegos, stated the Town should address the issue with the Sheriff's Office to have a better understanding of the Deputies actions with this incident.

Town Manager, Susan Sanderford, stated she would contact the Sheriff's Office to find out more information concerning the incident for the Board.

Ms. Romero also stated the Town should consider hiring a Police Officer for the Town as she felt the Costilla County Sheriff's Office is not properly handling their duties within the Town.

Mayor, Tiffany Gallegos and the Board, stated they would take Ms. Romero's concerns into consideration and meet with Sheriff Danny Sanchez to discuss the concerns with this incident.

B. 2021 Plans and Goals

Town Manager, Susan Sanderford, suggested a focus on moving the Town Plaza project forward in 2021 as it is important for economic development.

Trustee, Julian Medina, suggested we focus on the park, the youth center and some type of addiction program. He would like to help out in those areas.

Trustee, Jessica Durgan, suggested we continue building on the projects already started such as the park and the town plaza.

Mayor, Tiffany Gallegos, stated the Board should start presenting ideas for Santa Ana and have a work session in the next couple of weeks for organizing Santa Ana. Trustee, Conrad Gallegos, volunteered to help with ideas for Santa Ana and finding musical entertainment.

Mayor Gallegos also suggested we have fireworks for July 4th. Trustee, Conrad Gallegos, suggested we honor the Vets in some way for July 4th as well.

Mayor Pro Tem, Brian Valdez, suggested we focus on completing the park and adding new features. Mayor, Tiffany Gallegos, stated the goal for the park is to finish spreading the crusher fines for the pathways, add a concert stage, splash pad and more playground equipment.

Mayor, Tiffany Gallegos, also stated the Welcome Center will have a gift shop and coffee shop to possibly open up some jobs. Trustee, Roberta Romero, stated the Centennial seniors will be required to have community service hours this year and utilize this school program.

Mayor Gallegos suggested we purchase decorations for Christmas now while they are on sale and purchase cameras and lighting for the park as well.

C. Heater for Welcome Center.

Mayor, Tiffany Gallegos, stated the heater in the Welcome Center stopped working and it was repaired by Mitchell Jarvies for \$180. However, according to Mr. Jarvies, the current heater is old, the fan will wear out soon and the unit will eventually need to be replaced. Town Manager, Susan Sanderford, presented two diesel heater quotes to the Board from Mr. Jarvies, a Toyotomi Laser 530 for \$1875.00 and a larger Toyotomi Laser 730 for \$2,350.00.

Mayor Pro Tem, Brian Valdez, stated the Town should look for a better price before purchasing from Mr. Jarvies. The Board agreed to explore better pricing on the heater before making a decision.

D. Snow Removal Contract for Behavioral Health Group in San Luis.

Mayor Pro Tem, Brian Valdez, stated Behavioral Health Group (BHG) was looking for contract help with snow plowing for the Behavioral Health Group Building at 409 Trinchera Street in San Luis. The plowing should take about 15 minutes for the parking area and clearing the

sidewalks. The contract would involve snow plowing and summer grounds keeping as well. The contract would be \$600 for the snow plowing and \$600 for summer grounds keeping for a total of \$12,000 for the year.

The Board agreed to enter into a yearly contract for snowplowing and summer grounds keeping around the San Luis Behavioral Health building for \$1,200 for the year.

E. Dogs-at-Large

Trustee, Roberta Romero, asked for clarification on Trustee, Jessica Durgan's role in helping with the dogs-at-large issue and if she has looked into hiring an animal control officer. Trustee, Shantae Martinez, stated the best option would be to hire someone once or twice a month to pick-up dogs because it would be the only way to get the dogs off the street. Trustee Romeo suggested we talk to the San Luis Valley Animal Welfare League to see if they would take the dogs. Trustee Durgan stated she would contact Aileen Peek of the SLV Animal Welfare League for more information.

III. Reports by Officers

A. Manager Report

Town Manager, Susan Sanderford, stated the Sheriff's Office IGA has not been presented to the Costilla County Commissioners to date and she has contacted Sheriff, Danny Sanchez, to move that process along. The January 2021 payment has not been submitted to the Sheriff's Office yet until the contract is signed.

Ms. Sanderford stated the SLVCOG \$10,000 grant is open for 2021 and asked the Board if the focus of the grant should be for Christmas decorations. The Board agreed and Trustee, Shantae Martinez, volunteered to help with choosing the decorations. The SLVCOG grant is a 50/50 split grant with the Town paying \$5,000.

Ms. Sanderford stated the SLV Hazmat Board is looking for a Board Member to represent the Town of San Luis. Trustee, Brian Valdez, stated he will volunteer to be on the Hazmat Board.

B. Maintenance Report

Maintenance, Joey Urbina, requested to purchase 14-tons of sand and salt for the icy roads and intersections from MTC in Costilla, New Mexico. The cost is \$799.82 delivered to the shop. No decision was finalized to purchase the sand and salt.

Mayor, Tiffany Gallegos, reminded Mr. Urbina to fill out the Vehicle Inspection Reports and the Task and Gas Log reports for Town records and to install the speed bumps in the spring.

C. Code Enforcement

Code Enforcement, Roberta Romero, stated her primary focus has been on the dogs-at-large issue and has been issuing warnings to the offenders.

IV. Approvals

A. Department of Revenue – MOU Control of Confidential Data

Mayor, Tiffany Gallegos, presented the Department of Revenue Memorandum of Understanding for Control of Confidential Data to the Board for approval.

Trustee, Jessica Durgan, moved to approve the Department of Revenue Memorandum of Understanding for the Control of Confidential Data. Trustee, Julian Medina, seconded. Motion carried unanimously.

B. Department of Revenue – Memorandum of Understanding for Control of Confidential Data Marijuana Sales Tax.

Mayor, Tiffany Gallegos, presented the Department of Revenue Memorandum of Understanding for Control of Confidential Data Marijuana Sales Tax to the Board for approval.

Trustee, Shantae Martinez, moved to approve the Department of Revenue Memorandum of Understanding for Control of Confidential Data. Trustee, Jessica Durgan, seconded. Motion carried unanimously.

C. Resolution 2021-01 – Amendment to 2020-07 Appropriation of Funds for the Truck and Snow Plow

Mayor, Tiffany Gallegos, presented Resolution 2021-01 Amendment to 2020-07 Appropriation of Funds for the purchase of a Truck and Snow Plow to the Board for approval.

Trustee, Brian Valdez, moved to approve Resolution 2021-01 Amending Resolution 2020-07 Appropriation of Funds for the purchase of a Truck and Snow Plow. Trustee, Shantae Martinez, seconded. Motion carried unanimously.

TOWN OF SAN LUIS, COLORADO

RESOLUTION 2021-01

APPROPRIATION OF FUNDS

AMENDMENT OF RESOLUTION 2020-07 APPROPRIATING SUMS OF MONEY FROM THE GENERAL FUND RESERVES FOR THE PURPOSE OF PURCHASING A NEW MAINTENANCE TRUCK AND SNOW PLOW.

WHEREAS, the TOWN OF SAN LUIS adopted Resolution 2020-07 - Appropriation of Funds for the purpose of purchasing a new maintenance truck and snow plow in the amount of \$50,000 from the General Fund Reserves; and

WHEREAS, the final expenditure to purchase the truck and snowplow equaled \$45,215.00 instead of \$50,000 appropriated; and

WHEREAS, the TOWN OF SAN LUIS has adopted the 2020 annual budget in accordance with the Local Government Budget Law, on December 10th, 2019, and;

WHEREAS, the TOWN OF SAN LUIS has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the TOWN OF SAN LUIS.

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF SAN LUIS, COLORADO:

That the following sums are hereby appropriated from GENERAL FUND RESERVES for purposes stated below:

From: GENERAL FUND RESERVES
For: Purchase of new Maintenance Truck and Snow Plow – 11/17/2020
Amount: \$45,0215.00

Passed and adopted this 4th day of January 12th, 2020 at the regular scheduled Town Board meeting of the Town of San Luis, Colorado.



TOWN OF SAN LUIS, COLORADO

by: Tiffany A. Gallegos
Tiffany Gallegos, Mayor

ATTESTED:

Susan Sanderford
Susan Sanderford, Office of the Town Clerk

V. Adjournment

Trustee, Roberta Romero, moved to adjourn at 7:55 p.m. Trustee, Shantae Martinez, seconded. Motion carried unanimously.



THE BOARD OF THE TOWN OF SAN LUIS

Tiffany A. Gallegos
Tiffany A. Gallegos, Mayor

ATTEST:

Susan Sanderford
Susan Sanderford, Office of the Town Clerk