

STATE OF COLORADO)

SS.

THE TOWN OF SAN LUIS)

The Board of the Town of San Luis, upon duly given notice, held a Regular Town Hall Meeting on the 9^h of July 2024 A.D. at the San Luis Town Hall at 408 Main Street, San Luis, Colorado. Mayor, Tiffany Gallegos, called the meeting to order at 6:01 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; Susan Sanderford, Town Manager; Teddy Leinbach, Town Clerk; Connie Gurulé, Trustee; Shantae Martinez, Trustee; Jared Gurule, Trustee; Julian Medina, Trustee; Brian Valdez, Mayor Pro Tem; Conrad Gallegos, Trustee; Shantae Martinez, Trustee; Laila Garcia, Junior Trustee; Absent: Barbara Zollars, Town Attorney;

Approval of the Minutes

Mayor, Tiffany Gallegos, presented the June 11, 2024 Town Hall Meeting Minutes for approval.

Trustee, Jared Gurulé, motioned to approve the June 11, 2024 Town Hall Meeting Minutes. Trustee, Julian Medina, seconded. Motion carried unanimously.

Adoption of the Agenda

Trustee, Jared Gurulé, suggested adding Item E. Soul Players of the Valley Update.

Mayor, Tiffany Gallegos, suggested adding Item F. Sidewalk Bid – Vigil’s Construction.

Mayor, Tiffany Gallegos, presented the July 9, 2024 agenda with the addition of Item E. Soul Players of the Valley Update and Item F. Sidewalk Bid – Vigil’s Construction for approval.

Trustee, Jared Gurulé, motioned to approve the April 9, 2024 agenda with additions. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

I. PUBLIC COMMENTS (limited to three minutes)

No public comments

NEW BUSINESS

A. CCDSS School Supply Donation

Mayor, Tiffany Gallegos, informed the board the Department for Social Services is asking for a donation for school supplies.

Trustee, Julian Medina, moved to approve a donation in the amount of \$150 to the Department of Social Services for school supplies. Trustee, Jared Gurulé, seconded. Motion carried unanimously.

B. Town Plaza Update

Town Manager, Susan Sanderford, informed the board that she met with BAHA construction to discuss moving forward with the contract to build the new San Luis Town Plaza. Mayor, Tiffany Gallegos, said they are out of pueblo and are going to subcontract some of the work with companies out of Alamosa. There were six representatives from BAHA Construction at the meeting. If approved as the contractor, they are going to start on Monday, July 29th, after Santa Ana. Ms. Sanderford said she is ironing out details of the contract.

Trustee, Julian Medina, asked about timeline. To complete the project. Town Manager, Susan Sanderford, responded that we have a year to complete the project.

Mayor, Tiffany Gallegos, asked the board if they had any other questions to relay to BAHA Construction. Connie asked if they plan to renovate the house next door. Mayor, Tiffany Gallegos, responded that this project is just for the plaza, not for the house.

C. Santa Ana Update

Deputy Clerk, Teddy Leinbach, informed the board that there are a lot of different opportunities for volunteer positions. Trustee, Connie Gurulé, requested the volunteer sheet to sign up for different slots. Mr. Leinbach responded that he will print out the sheet for people to sign up for different volunteer slots.

D. Mower Attachment

Mayor, Tiffany Gallegos, informed the Board that there is a mower attachment for a 4-wheeler that costs \$5,299.99. Lead Maintenance employee, Matt Cordova, researched this item and recommended it to use to cut grass in the alleys and in the right of ways.

E. Soul Players of the Valley Update

Trustee, Jared Gurulé, informed the board the Conservancy District is planning on putting a recreation center on their farm park property. Mr. Gurulé wanted to update the Town since we are planning a similar project and we want to make sure not to duplicate efforts.

F. Vigil's Construction – Sidewalk Bid

Mayor, Tiffany Gallegos, informed the Board that Vigil's Construction has submitted a bid to repair the buckled sidewalk in Town limits. Ms. Gallegos suggested making a list of questions to submit to the company.

Mayor, Tiffany Gallegos, asked if the Board knows of anyone else who can submit a bid.

Trustee, Jared Gurulé, mentioned there is a concrete company out of Questa. Mr. Gurulé will get the information on the company to Town Manager, Susan Sanderford.

- II. **OLD BUSINESS**
- III. **PLANNING AND ZONING**
- IV. **REPORTS BY OFFICERS**

- A. Sheriff's Office
- B. **Manager/Clerk/Junior Trustee Report**

Town Manager, Susan Sanderford informed the Board we are working on planning for Santa Ana and finalizing details with the contractor for the Town Plaza. Ms. Sanderford informed the Board that representatives from Ayers Associates are coming next week to do assessments on several buildings in Town as a part of the EPA Brownfields grant.

- C. Maintenance
- D. Code Enforcement

FOR APPROVAL

- A. **Ordinance Authorization of Signature**

Mayor, Tiffany Gallegos, presented Resolution 2024-10 – Authorization of Signature for approval. The Ordinance authorizes Town Manager, Susan Sanderford, to be the signatory for the San Luis Town Plaza project.

Trustee, Connie Gurulé, moved to approve Resolution 2023-10 – Authorization of Signature. Trustee, Jared Gurulé, seconded. Motion carried unanimously.

- B. **Town Plaza Contractor – BAHA Construction**

Mayor, Tiffany Gallegos, presented hiring BAHA Construction to serve as the contractor for the San Luis Town Plaza Project.

Trustee, Shantae Martinez, moved to approve hiring BAHA Construction to serve as the contractor for the San Luis Town Plaza Project. Trustee, Jared Gurulé, seconded. Motion carried unanimously.

- C. **Lawn Mower Purchase - \$7,000**

Mayor, Tiffany Gallegos, asked the Board if they want to purchase a brush mower or a regular mower.

Trustee, Julian Medina, moved to approve the purchase of a brush mower and not to exceed \$7,000 in cost. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

- V. **EXECUTIVE SESSION**
- VI. **ADJOURNMENT**

Trustee, Jared Gurulé, moved to adjourn at 6:25 p.m. Trustee, Julian Medina, seconded. Motion carried unanimously.

THE BOARD OF THE TOWN OF SAN LUIS

Tiffany A. Gallegos, Mayor

ATTEST:

Susan Sanderford, Town Clerk