

STATE OF COLORADO)

SS.

THE TOWN OF SAN LUIS)

The Board of the Town of San Luis, upon duly given notice, held a Regular Town Hall Meeting on the 9^h of April 2024 A.D. at the San Luis Town Hall at 408 Main Street, San Luis, Colorado. Mayor, Tiffany Gallegos, called the meeting to order at 6:00 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; Susan Sanderford, Town Manager; Teddy Leinbach, Town Clerk; Connie Gurulé, Trustee; Shantae Martinez, Trustee; Jared Gurule, Trustee; Julian Medina, Trustee; Brian Valdez, Mayor Pro Tem; Barbara Zollars, Town Attorney; Conrad Gallegos, Trustee; Shantae Martinez, Trustee; Laila Garcia, Junior Trustee;

Approval of the Minutes

Mayor, Tiffany Gallegos, presented the March 12, 2024 Town Hall Meeting Minutes for approval.

Trustee, Julian Medina, motioned to approve the March 12, 2024 Town Hall Meeting Minutes. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

Adoption of the Agenda

Mayor, Tiffany Gallegos, presented the April 9, 2024 agenda for approval.

Trustee, Shantae Martinez, motioned to approve the April 9, 2024 agenda. Trustee, Jared Gurulé, seconded. Motion carried unanimously.

I. PUBLIC COMMENTS (limited to three minutes)

NEW BUSINESS

A. PUBLIC HEARING – Central Oil Property Subdivide

Mayor, Tiffany Gallegos, presented the Public Hearing for the Central Oil Property Subdivide.

Trustee, Shantae, motioned to open the Public Hearing for the Central Oil Property Subdivide. Trustee, Connie, seconded. Motion carried unanimously.

Mayor, Tiffany Gallegos opened the floor for public comment.

Mayor, Tiffany Gallegos, explained to the public that Central Oil wants to subdivide their property. Mr. Daryl Garcia explained that the property was always two pieces and when they acquired the property it was joined and now he wants to separate them again.

Mayor, Tiffany Gallegos, presented closing the Public Hearing for the Central Oil Property Subdivide.

Trustee, Connie Gurulé, motioned to close the Public Hearing for the Central Oil Property Subdivide. Trustee, Julian Medina, seconded. Motion carried unanimously.

Approval:

Mayor, Tiffany Gallegos, presented the Central Oil Property Subdivide for approval.

Trustee, Julian Medina, moved to approve Central Oil Property Subdivide. Trustee, Shantae Martinez, seconded. Motion carried unanimously.

B. PUBLIC HEARING – Ordinance 2024-01 – Parking of Recreational Vehicles and Travel Trailers

Mayor, Tiffany Gallegos, presented the Public Hearing for Ordinance 2024-01 – Parking of Recreational Vehicles and Travel Trailers.

Trustee, Shantae Martinez, motioned to open the Public Hearing for Ordinance 2024-01 – Parking of Recreational Vehicles and Travel Trailers. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

Mayor, Tiffany Gallegos, opened the floor for public comment.

A member of the public suggested that whoever has a trailer should have it registered.

Mayor, Tiffany Gallegos, explained that the purpose of the ordinance is to ban people from living in their recreational vehicles.

Mayor, Tiffany Gallegos, presented closing the Public Hearing for the Ordinance 2024-01 – Parking of Recreational Vehicles and Travel Trailers.

Trustee, Jared Gurulé, motioned to close the Public Hearing for the Central Oil Property Subdivide. Trustee, Julian Medina, seconded. Motion carried unanimously.

Approval:

Mayor, Tiffany Gallegos, presented Ordinance 2024-01 – Parking of Recreational Vehicles and Travel Trailers for approval.

Trustee, Shantae Martinez, moved to approve Ordinance 2024-01 – Parking of Recreational Vehicles and Travel Trailers. Trustee, Jared Gurulé, seconded. Motion carried unanimously.

C. WSB 2023 Audit Report – Kellene Sandoval

Ms. Kellene Sandoval, representing Wall, Smith, and Bateman, presented the 2023 Audit Report to the Board of Trustees.

Mayor, Tiffany Gallegos, presented the 2023 Wall Smith and Bateman audit for approval.

Trustee, Conrad Gallegos, moved to approve the 2023 Wall Smith and Bateman audit. Trustee, Julian Medina, seconded. Motion carried unanimously.

D. Stephen Romero – Ditch IGA

Mr. Stephen Romero presented to the board that the Rito Secco is filled in with sediment in several areas. There is a lining in the ditch that is no longer visible. There are several issues with the ditch that is making it not run optimally. Mr. Romero said that Costilla County is willing to help clean the ditch. The County talked about doing an IGA or an MOU with the Town so that they can help clean the ditch. Mr. Romero mentioned that the Costilla County Conservancy District could also potentially be involved. Mr. Romero asked if the Town Board would be willing to somehow split the work to clean the Rito Secco and get it running optimally.

Mayor, Tiffany Gallegos, asked if Costilla County would be willing to work on the dirt and the trees. Mr. Romero said that the dirt and trees need to be excavated. Ms. Gallegos asked if the County has a place they could haul the sediment. Mr. Romero said there is probably a place they can take the sediment and debris.

Mr. Stephen Romero informed the board that the Rito Secco is its own drainage system. It does not belong to anyone; it is technically a river that does not flow year-round. If there is a big rain, the flood warning is exacerbated with the current state of the ditch.

If approved, Mr. Romero said he will have the County lead maintenance person speak with Matt Cordova, the Town lead maintenance employee.

Town Manager, Susan Sanderford, mentioned she can write the IGA. Mr. Romero responded that that would be great.

Mr. Cornelio Arellano mentioned that there is a drainage by his house that is blocked up and needs to be cleaned.

Trustee, Shantae Martinez, mentioned that as long as the IGA states that the county is responsible for hauling the debris.

Trustee, Julian Medina, moved to enter in to an Inter-Governmental Agreement with Costilla County to work together to clean the Rito Secco. Mayor Pro-Tem, Brian Valdez, seconded. Motion carried unanimously.

E. Santa Ana Bands

The board of trustees discussed several options for musical entertainment during the 2024 Fiesta de Santiago y Santa Ana festival.

Mayor Pro-Tem, Brian Valdez, moved to approve Bad Attitude to perform on Friday night from 8pm – midnight for \$400 for approval. Trustee, Julian Medina, seconded. Motion carried unanimously.

Trustee, Julian Medina, moved to approve Sangre Joven to perform on Saturday night from 4pm – 7pm for \$3,500 and two (2) hotel rooms for approval. Trustee, Shantae Martinez, seconded. Motion carried unanimously.

Trustee, Julian Medina, moved to approve El Grupo Mezcal to perform on Saturday night from 8pm – midnight for \$3,800 and five (5) hotel rooms for approval. Trustee, Shantae Martinez, seconded. Motion carried unanimously.

Mr. Cornelio Arellano suggested we sell tickets. Mayor, Tiffany Gallegos, responded that it is cheaper to make it free because of the costs that comes with fencing off the space. Town Manager, Susan Sanderford, mentioned that we often raise money for these bands.

F. Founder’s Day – April 13, 2024

Town Manager, Susan Sanderford, reported that Founders Day was moved from last Saturday, April 6th to this Saturday, April 13th. There will be a band at the coffee shop, a beer garden at piccadilly’s, 25 vendors, and a 5k color run. Trustee, Julian Medina, volunteered to help with the color run.

II. OLD BUSINESS

III. PLANNING AND ZONING

IV. REPORTS BY OFFICERS

A. Sheriff’s Office

Deputy Stacy Keisel, reported that in the month of March, there was one criminal traffic violation, one obstruction of justice, and one no-reportable. There were 135 hours of patrolled hours.

Deputy Keisel reported that they are currently short staffed. There are three spots open at the moment and there might be a fourth spot open soon.

B. Manager/Clerk Report

Assistant Town Manager, Teddy Leinbach, reported that there is a survey out asking the community about what they would like a sales tax increase support.

C. Maintenance

D. Code Enforcement

FOR APPROVAL

A. 2024 Personnel Handbook Update

Mayor, Tiffany Gallegos, presented the 2024 Personnel Handbook Update for approval.

Trustee, Shantae Martinez, moved to approve the 2024 Personnel Handbook Update. Trustee, Jared Gurulé, seconded. Motion carried unanimously.

B. SLVDRG – Basketball Court Upgrade Grant

Mayor, Tiffany Gallegos, presented the SLVDRG – Basketball Court Upgrade Grant for approval.

Trustee, Shantae Martinez, moved to approve SLVDRG – Basketball Court Upgrade Grant. Mayor Pro-Tem, Brian Valdez, seconded. Motion carried unanimously.

C. After Prom Committee Donation - \$150

Mayor, Tiffany Gallegos, presented the After Prom Committee Donation in the amount of \$150 for approval.

Mayor Pro-Tem, Brian Valdez, moved to approve the After Prom Committee Donation in the amount of \$150. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

D. Employee Compensation

Mayor, Tiffany Gallegos, presented the Employee Compensation in the amount of \$44,680 per year for Matthew Cordova for approval.

Trustee, Julian Medina, moved to approve the Employee Compensation in the amount of \$44,680 per year for Matthew Cordova. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

Mayor, Tiffany Gallegos, presented the Employee Compensation in the amount of \$52,000 per year for Susan Sanderford for approval.

Trustee, Shantae Martinez, moved to approve the Employee Compensation in the amount of \$52,000 per year for Susan Sanderford. Trustee, Julian Medina, seconded. Motion carried unanimously.

Mayor, Tiffany Gallegos, presented the agreement that employee, Matt Cordova, must stop taking the Town truck back to his own residence for approval.

Mayor Pro-Tem, Brian Valdez, moved to approve the agreement that employee, Matt Cordova, must stop taking the Town truck back to his own residence. Trustee, Julian Medina, seconded. Motion carried unanimously.

V. EXECUTIVE SESSION

Mayor Pro-Tem, Brian Valdez, moved to enter into executive session. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

Trustee, Shantae Martinez, moved to close the executive session and enter back into regular session. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

No actions or decisions were made in executive session.

VI. ADJOURNMENT

Mayor Pro-Tem, Brian Valdez, moved to adjourn at 7:17 p.m. Trustee, Jared Gurulé, seconded. Motion carried unanimously.

THE BOARD OF THE TOWN OF SAN LUIS

Tiffany A. Gallegos, Mayor

ATTEST:

Susan Sanderford, Town Clerk