

**STATE OF COLORADO)**

**SS.**

**THE TOWN OF SAN LUIS)**

The Board of the Town of San Luis, upon duly given notice, held a Regular Board Meeting on the 11<sup>th</sup> of April 2023 A.D. at the San Luis Town Hall at 408 Main Street, San Luis, Colorado. Mayor, Tiffany Gallegos, called the meeting to order at 6:06 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; Connie Gurulé, Trustee; Conrad Gallegos, Trustee; Vivian Gallegos, Trustee; Shantae Martinez, Trustee; Julian Medina, Trustee; Susan Sanderford, Town Manager; Absent: Brian Valdez, Mayor Pro Tem; Jared Gurulé, Junior Trustee; Teddy Leinbach, Deputy Clerk and Barbara Zollars, Town Attorney.

**Adoption of the Agenda**

Mayor, Tiffany Gallegos, presented the March 14<sup>th</sup>, 2023 agenda for approval. Trustee, Connie Gurule, asked to add item F – Shrine Park bridge repair.

Trustee, Vivian Gallegos, moved to adopt the April 11<sup>th</sup>, 2023 agenda with the addition of item F – Shrine Park bridge repair. Trustee, Connie Gurule, seconded. Motion carried unanimously.

**Adoption of the Minutes**

Mayor, Tiffany Gallegos, presented the March 14<sup>th</sup>, 2023 Town Hall Meeting Minutes for approval. Town Manager, Susan Sanderford, stated the minutes were not ready to review. Mayor Gallegos requested the Board table the minutes.

Trustee, Shantae Martinez, moved to table the March 14, 2023 Town Hall Meeting Minutes. Trustee, Julian Medina, seconded. Motion carried unanimously.

**I. Public Comments (limited to three minutes)**

*No public comments.*

**II. New Business**

**A. Proclamation — Child Abuse Awareness Month**

Mayor, Tiffany Gallegos, presented the Child Abuse Awareness Month proclamation for the month of April 2023 for approval.

Trustee, Vivian Gallegos, moved to approve the Child Abuse Awareness Month proclamation for the month of April 2023. Trustee, Connie Gurule, seconded. Motion carried unanimously.

## **B. Heritage Center Purchase Contract**

Town Manager, Susan Sanderford, stated she has not received the final contract for the purchase of the Heritage Center and will follow up with Town Attorney, Barbara Zollars.

## **C. Santa Ana Bands**

Mayor, Tiffany Gallegos, reported she has yet to hear back from any of the prospective bands. The Board discussed several band prospects.

Mayor, Tiffany Gallegos, stated the Salida Circus was an option to perform on Saturday, July 22, 2023 before the bands starting at 4:00 pm. The Board discussed and agreed the Circus would be a good addition for the kids to Santa Ana. Town Manager, Susan Sanderford, suggested they could be in the parade as well. Mayor Gallegos will follow up with the Circus to check their availability and cost and if they will be willing to be in the parade at 10 am.

Mayor, Tiffany Gallegos, suggested a Special Meeting if needed to make a decision on the bands and the circus once more information is gathered.

## **D. Trash Pick-Up Day**

Town Manager, Susan Sanderford, reminded the Board Trash Pick-up Day is set for Saturday, May 13<sup>th</sup>, 2023. The dumpster can only be used for yard trash, no household trash. Branches, wood and leaves goes to the town field off 12<sup>th</sup> Street to be burned.

## **E. AFLAC Renewal**

Town Manager, Susan Sanderford, stated Sherry Turner from AFLAC will be here to renew the Board and employees AFLAC insurance on Friday, April 14<sup>th</sup>, 2023 starting at 10 am. The Town pays for life insurance and accident insurance for the Board and employees.

## **A. Shrine Bridge Repair**

Town Manager, Susan Sanderford, informed the Board the grant to purchase the wood for the bridge has been awarded. Once Matt Cordova returns for leave the project will be started and completed.

## **III. Planning and Zoning**

### **A. Coleen Romero – Block Party Application**

Town Manager, Susan Sanderford, stated Coleen Romero has applied for a Block Party permit for Saturday, May 27<sup>th</sup>, 2023 from 12:00 pm to 12:00 am on the corner of 7<sup>th</sup> Street and Main Street.

Mayor, Tiffany Gallegos, stated the neighbors needed to be notified and there needs to be a 50-foot buffer from Main Street for safety for party attendees.

Ms. Sanderford stated she would check with Ms. Romero to make sure the requirements will be followed.

Mayor Tiffany Gallegos presented the Romero Block Party Application for approval with the stipulations of 50-foot road buffer from Main Street and proper notification to the surrounding neighbors.

Trustee, Shantae Martinez, moved to approve the Romero Block Party Application with agreed upon stipulations by Ms. Romero. Trustee, Connie Gurule, seconded. Motion carried unanimously.

#### **IV. Reports by Officers**

##### **A. Manager's Report**

Town Manager, Susan Sanderford, stated she has been working on several quarterly reports. Also, checked into spot zoning for a business in a residential area. Ms. Sanderford stated spot zoning is not allowed.

Ms. Sanderford stated the town has seen a large drop off in marijuana tax revenue due to New Mexico opening to sell marijuana.

Ms. Sanderford also informed the Board a DOLA REDI grant to receive more pitch money for entrepreneurs has been submitted.

##### **B. Code Enforcement**

Mayor, Tiffany Gallegos, stated a Cease and Desist be sent to James Sanchez for demolition of house without a permit at 201 Main Street.

#### **VI. For Approval**

##### **A. Building Permit for Costilla County Public Health Shed**

Mayor, Tiffany Gallegos, presented the building permit for the Costilla County Public Health shed for approval.

Trustee, Connie Gurule, moved to approve the Costilla County Public Health shed. Mayor Pro-Tem, Brian Valdez, seconded. Motion carried unanimously.

#### **V. Adjournment**

Trustee, Connie Gurule, moved to adjourn at 6:47 p.m. Trustee, Conrad Gallegos, seconded. Motion carried unanimously.



TOWN OF SAN LUIS, COLORADO

by: Tiffany A. Gallegos  
Tiffany A. Gallegos, Mayor

ATTEST:

Susan Sanderford  
Susan Sanderford, Town Clerk