

STATE OF COLORADO)

SS.

THE TOWN OF SAN LUIS)

The Board of the Town of San Luis, upon duly given notice, held a Regular Town Hall Meeting on the 16th of January 2024 A.D. at the San Luis Town Hall at 408 Main Street, San Luis, Colorado. Mayor, Tiffany Gallegos, called the meeting to order at 6:13 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; Susan Sanderford, Town Manager; Teddy Leinbach, Town Clerk; Connie Gurulé, Trustee; Brian Valdez, Mayor Pro Tem; Brian Valdez, Mayor Pro Tem; Shantae Martinez, Trustee. Absent: Conrad Gallegos, Trustee; Vivian Gallegos, Trustee; Barbara Zollars, Town Attorney.

Approval of the Minutes

Mayor, Tiffany Gallegos, presented the December 12th, 2023 Town Hall Meeting Minutes for approval.

Trustee, Shantae Martinez, moved to approve the December 12th, 2023 Town Hall Meeting Minutes. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

Adoption of the Agenda

Mayor, Tiffany Gallegos, presented the January 16th, 2024 agenda for approval.

Mayor Pro-Tem, Brian Valdez, moved to adopt the January 16th, 2024 agenda. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

I. PUBLIC COMMENTS (limited to three minutes)

No public comments.

II. NEW BUSINESS

A. Proposed RV Ordinance

Town Manager, Susan Sanderford, shared with the board the ordinance that Town Attorney, Barbara Zollars, drafted. Mayor, Tiffany Gallegos, suggested taking out ‘kept’ and ‘stored’ to clarify that people can keep their RV on their property, but not live in it.

Town Manager, Susan Sanderford, presented to the board the definitions of RV’s to be included in the ordinance. Ms. Sanderford, shared the ordinance she drafted to be compared with the one drafted by Ms. Zollars.

Mayor, Tiffany Gallegos, mentioned we need to take out the Tiny Homes from the ban. Ms. Gallegos, mentioned we should leave in Teepees, Yurts, and Tents, as they should still be allowed in Town but not used for living spaces. Ms. Gallegos made some grammatical suggestions for the purpose of clarification.

Trustee, Julian Medina mentioned that items one and three contradict themselves.

Town Manager, Susan Sanderford, will combine the ordinance she drafted and the ordinance Ms. Zollars drafted and draft a new one for the boards review.

B. Santa Ana Band

Mayor Pro-Tem, Brian Valdez, informed the board of a Country-Rap artist out of Texas named Ryan Charles that could be a potential musical act for Santa Ana. Mr. Valdez, mentioned he talked to Charles about our budget and Charles responded that he would be willing to play the festival.

Mayor, Tiffany Gallegos, asked Mr. Valdez for his information so she can reach out to him. Ms. Gallegos, asked Mr. Valdez to obtain a quote from Mr. Charles' manager to bring to the Board.

C. USDA Loan Payment - \$350,000

Town Manager, Susan Sanderford, informed the board that we owe \$350,000 to the USDA on the loan obtained for the road and sidewalk refurbishment. Ms. Sanderford mentioned that it is limiting the Towns ability to receive grants because we currently have too much money in our general fund to qualify for certain grants. Ms. Sanderford mentioned that if we pay off this loan, it would leave us with \$200,000 - \$250,000. Ms. Sanderford, mentioned that it would save us \$48,000 per year.

Mayor, Tiffany Gallegos, mentioned that when she started, there was \$250,000 in the General Fund which is where we would be if we end up paying off the loan.

Trustee, Shantae Martinez, suggested we have a special meeting to approve the payment of the loan. Ms. Martinez asked if we pay the loan will it be in the Budget for this year. Town Manager, Susan Sanderford, responded that it won't affect the budget on a yearly basis and we can amend the budget in January of next year to show the loan payment.

Town manager, Susan Sanderford, suggested having a special meeting next Tuesday, January 23rd to approve the payment. The board agreed with the date.

III. OLD BUSINESS

IV. PLANNING AND ZONING

V. REPORTS BY OFFICERS

A. Sheriff's Office

B. Manager/Clerk Report

Town Manager, Susan Sanderford, mentioned that the San Luis Main Street program wants to build an art walk down Main Street. The board needs to approve the project so we can use the allocated money for a main street project towards this idea.

Mayor, Tiffany Gallegos, informed the board that the church wants to have Fiesta de Santiago y Santa Ana on July 19th and asked the board if they want to have a San Luis Festival the next weekend. The board expressed disdain for the July 19th weekend but doesn't want to have a competing festival to Santa Ana. Town Manager, Susan Sanderford, mentioned that she heard they could get another priest for Santa Ana if need be.

After discussion, the board agreed that we should have a separate Fiesta de Santiago y Santa Ana on July 25th – 28th.

Mayor, Tiffany Gallegos, suggested that from here on out, we should have Santa Ana days the last weekend of the July.

C. Maintenance

D. Code Enforcement

Code Enforcement Officer, Teddy Leinbach, informed the board that he drove around with the former Code Enforcement Officer, Matt Cordova, to observe examples of code violations occurring in the Town. Mr. Leinbach mentioned that he is planning on putting an article in the February newsletter informing residents of the ordinances and the Town is going to be issuing violation warnings starting in March. Once the warning is issued, the property owner will have thirty days to address the violation. If the violation is not remedied within thirty days, as Code violation citation and summons will be issued. Mr. Leinbach mentioned that with the warning, contact information for individuals and companies that can help remedy the violation will be included.

Trustee, Shantae Martinez, mentioned that, for a fee, the Town could be a resource to clean people's property who can't do it themselves.

Code Enforcement Officer, Teddy Leinbach, mentioned to the board that we have to update the fee schedule to include prices for each violation. Mayor, Tiffany Gallegos, mentioned that she thought we already updated the fee schedule for violations. Town Manager, Susan Sanderford, mentioned we never settled on a price for each specific violation.

Trustee, Shantae Martinez, suggested re-wording Section 13.09.030 – Nonoperating Vehicles Private Property.

Town Manager, Susan Sanderford, suggested a price of \$50 for code violation citations. Mayor, Tiffany Gallegos, mentioned that she thought we had changed the price and it was more than \$50. Ms. Gallegos, suggested looking back at the minutes. Ms. Gallegos, suggested adopting the fee schedule and then amending it with the new prices.

VI. FOR APPROVAL

A. Medina's Liquor Store 2024 Liquor License Renewal

Mayor, Tiffany Gallegos, presented Medina's Liquor Store 2024 Liquor License Renewal for approval.

Mayor Pro-Tem, Brian Valdez, moved to approve Medina's Liquor Store 2024 Liquor License Renewal. Trustee, Julian Medina, seconded. Motion carried unanimously.

B. Resolution 2024-03 Fee Schedule

Mayor, Tiffany Gallegos, presented Resolution 2024-03 Fee Schedule for approval.

Trustee, Connie Gurulé, moved to approve Resolution 2024-03 Fee Schedule. Mayor Pro Tem, Brian Valdez, seconded. Motion carried unanimously.

C. Resolution 2024-04 Supplemental Budget and Appropriation

Mayor, Tiffany Gallegos, presented Resolution 2024-04 Supplemental Budget and Appropriation for approval.

Town Manager, Susan Sanderford, informed the board that she adjusted the budget and it was approved by DOLA representative, Randi Sneed.

Trustee, Connie Gurulé, moved to approve Resolution 2024-04 Supplemental Budget and Appropriation. Trustee, Shantae Martinez, seconded. Motion carried unanimously.

D. Resolution 2024-05 – Property Line Adjustment

Mayor, Tiffany Gallegos, presented Resolution 2024-05 – Property Line Adjustment for approval.

Mayor Pro Tem, Brian Valdez, moved to approve Resolution 2024-05 – Property Line Adjustment. Trustee, Julian Medina, seconded. Motion carried unanimously.

E. El Pomar Donation of \$7,500 – Welcome Center Capacity

Mayor, Tiffany Gallegos, presented the El Pomar Donation of \$7,500 – Welcome Center Capacity for approval.

Trustee, Shantae Martinez moved to approve the El Pomar Donation of \$7,500 – Welcome Center Capacity. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

F. 100 North Church Place Month to Month Rental Agreement - \$350 per month

Mayor, Tiffany Gallegos, presented 100 North Church Place Month to Month Rental Agreement - \$350 per Month for approval.

Town Manager, Susan Sanderford, informed the board that the current resident and Town maintenance employee, Trent Durgan, is aware of the stipulations of the lease and he is happy with it. Trustee, Connie Gurulé, suggested taking out the security deposit since he has already been living there. Mayor, Tiffany Gallegos, suggested keeping it in the lease but making the deposit zero dollars.

Mayor, Tiffany Gallegos, suggested starting the lease in February. Town Manager, Susan Sanderford, said that she will change the lease to start in February.

Mayor Pro Tem, Brian Valdez, moved to approve 100 North Church Place Month to Month Rental Agreement - \$350 per Month. Trustee, Julian Medina, seconded. Motion carried unanimously.

VII. EXECUTIVE SESSION

VIII. ADJOURNMENT

Trustee, Connie Gurulé, moved to adjourn at 6:57 p.m. Trustee, Shantae Martinez, seconded. Motion carried unanimously.

THE BOARD OF THE TOWN OF SAN LUIS

Tiffany A. Gallegos, Mayor

ATTEST:

Susan Sanderford, Town Clerk