

STATE OF COLORADO)

SS.

THE TOWN OF SAN LUIS)

The Board of the Town of San Luis, upon duly given notice, held a Regular Town Hall Meeting on the 12th of March 2024 A.D. at the San Luis Town Hall at 408 Main Street, San Luis, Colorado. Mayor, Tiffany Gallegos, called the meeting to order at 6:00 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; Susan Sanderford, Town Manager; Teddy Leinbach, Town Clerk; Brian Valdez, Mayor Pro Tem; Connie Gurulé, Trustee; Shantae Martinez, Trustee; Vivian Gallegos, Trustee; Julian Medina, Trustee; Conrad Gallegos, Trustee. Absent: Barbara Zollars, Town Attorney.

Approval of the Minutes

Mayor, Tiffany Gallegos, presented the February 13th, 2024 Town Hall Meeting Minutes for approval.

Trustee, Vivian Gallegos, motioned to approve the February 13th, 2024 Town Hall Meeting Minutes. Trustee, Julian Medina, seconded. Motion carried unanimously.

The approval of the January 9th, 2024 Special Meeting Minutes and the January 23rd, 2024 Special Meeting Minutes were tabled for next month's meeting.

Adoption of the Agenda

Mayor, Tiffany Gallegos, presented the March 12th, 2024 agenda for approval.

Trustee, Connie Gurulé, motioned to approve the March 12th, 2024 agenda. Mayor Pro-Tem, Brian Valdez, seconded. Motion carried unanimously.

I. PUBLIC COMMENTS (limited to three minutes)

II. NEW BUSINESS

A. Baseball Team Donation

Centennial baseball team members, Amado, Adriana, and Analea presented to the Town board their need for new uniforms and requested a donation of any amount.

Trustee, Vivian Gallegos, asked what the conditions of their uniforms are in now.

The baseball team representatives responded that the uniforms are in bad shape and there are also more members on the team this year than there have been in years past which is why they are asking for new uniforms.

Trustee, Julian Medina, said that he really appreciates the fact that the team came in and presented to the Town Board.

Trustee, Vivian Gallegos, suggested donating to the baseball team in the amount of \$300.

Mayor Pro-Tem, Brian Valdez, moved to approve a donation of \$300 to the Centennial baseball team in the amount of \$300. Trustee, Julian Medina, seconded. Motion carried unanimously.

B. Survey Approval – Central Oil

Mayor, Tiffany Gallegos, asked Ms. Cindy Chavez, what the survey is for. Ms. Chavez responded that she owns the building and that they have an easement of 5 ft. away from the building. The lot is encroaching into the building so there is 2 or 3 feet that goes into the building. Since they are not selling the lot, they have to cut the lot so that it will be separated from the actual building. They will keep the lot and sell the actual building. They needed a survey done so that they can subdivide the lot and the building so they can keep the lot and sell the building.

Mayor, Tiffany Gallegos, mentioned that we need to have a public hearing to create a subdivision. Once there is a public hearing, the board would consider adopting the subdivision and then the board will adopt a resolution. Ms. Cindy Chavez said she needs everything done by Friday.

Mayor, Tiffany Gallegos, said we need to allot 30 days to advertise for the public hearing. Ms. Gallegos said we can have a special meeting to approve the resolution if need be.

Ms. Cindy Chavez said they need the survey approved before they can close on the building. They were hoping to sell the lot separate from the building.

Town Manager, Susan Sanderford, suggested that they come to the Town Hall tomorrow so that they can fill out all the paperwork. Ms. Sanderford said to make sure they get an original copy of the survey so the Town can seal it and sign it.

C. Town Boundary Survey

Mayor, Tiffany Gallegos, presented to the board the Town Boundary. The orange sections on the map are not in the Town boundary. Ms. Gallegos mentioned that if we adopt the boundary the way it is, the properties that are not in the Town limits would have to pay taxes to the County. Ms. Gallegos mentioned that the tax issue this might be a question for the county assessor. Ms. Gallegos mentioned that the point of this survey is to be clear about the Town Boundaries because the Town and the County have different taxes and different building codes.

The board discussed the map, the boundary line, and what is and isn't included in the Town limits.

Mayor, Tiffany Gallegos, mentioned that we can adopt the orange areas into the Town limits or stay with the current survey. Ms. Gallegos said that we need to have a public hearing and possibly send letters to affected property owners if we are planning on changing the Town limits.

Trustee, Vivian Gallegos asked if it is up to the County or the Town to redrawing the Town limits. Mayor, Tiffany Gallegos, mentioned that we will need to talk to the Town Attorney regarding that question.

Town Manager, Susan Sanderford, mentioned that she thought the Family Dollar was annexed into the Town. Mayor, Tiffany Gallegos, mentioned that if it was, we need to find the annexation in our minutes.

Mayor, Tiffany Gallegos, reiterated that we should alert the property owners that we are considering annexing certain parts of the County into the Town.

Town Manager, Susan Sanderford, mentioned that she will talk to the County Assessor about the issue.

Town Manager, Susan Sanderford, asked the board about the VFW property on the north side of Town near the senior center. Mayor, Tiffany Gallegos, suggested emailing a surveyor about that VFW property.

Town Manager, Susan Sanderford, suggested we do some research about properties before we have a Public Hearing. Mayor, Tiffany Gallegos, suggested we discuss at the next work session when we would like to have a public hearing.

D. RV Ordinance – Public Hearing – April 9th

Mayor, Tiffany Gallegos, informed the board that the public hearing for an RV ordinance is set for April 9th. Town Manager, Susan Sanderford, mentioned that we will advertise for the Public Hearing in the local newspapers, at the Post Office, and on social media.

E. Founder’s Day/5k Color Run

Town Manager, Susan Sanderford, said that we are going to have a 5k color run at this years Founders Day event on April 6th. Trustees, Julian Medina and Vivian Gallegos volunteered to help out with the 5k run.

III. OLD BUSINESS

IV. PLANNING AND ZONING

V. REPORTS BY OFFICERS

A. Sheriff’s Office

Deputy Stacy Keisel, reported in the month of February there were two citations, unsafe backing and speeding. There were two warrant arrests, one traffic accident, two theft cases, one stolen vehicle, and one drunkenness case. In total, there were 122 hours patrolled within Town limits. The busiest times were 6pm, 9pm, 11pm.

B. Manager/Clerk Report

Town Manager, Susan Sanderford, informed the board that Town Clerk, Betty Medina, is not getting paid minimum wage (\$14.42) and asked if we need to bump her up to minimum wage. Trustee, Vivian Gallegos, said we need to back pay her and pay her minimum wage moving forward.

Trustee, Connie Gurulé moved to increase Betty Medina's wage to \$14.42/hour and to back pay her what she is owed from the beginning of the year. Mayor Pro-Tem, Brian Valdez, seconded. Motion carried unanimously.

C. Maintenance

D. Code Enforcement

Code Enforcement administrator, Teddy Leinbach, presented to the board a sample letter that he will begin to send to residents in Town that are violating the Town ordinances. With the letter, he will include a detailed sheet with the ordinances that everyone is required to follow. Mayor, Tiffany Gallegos, mentioned that we need to talk to Town Attorney, Barbara Zollars, about the weeds ordinance. Mr. Leinbach mentioned that before we talk to Ms. Zollars, he will not enforce that ordinance.

Mayor, Tiffany Gallegos, mentioned that we are going to get dumpsters to have in the month of April for people to use who are cleaning up their yards. Trustee, Connie Gurulé, asked if we are going to get the metal dumpster also. Code Enforcement administrator, Teddy Leinbach, responded that that is for the board to decide if they want the metal dumpster.

Town Manager, Susan Sanderford, said that she is unsure if there is room for two dumpsters at the Town shop.

Trustee, Vivian Gallegos, mentioned that we should not put the dumpster in the letter but rather advertise it in the paper.

Mayor, Tiffany Gallegos, asked how we are going to determine who lives in Town and who doesn't. The board deliberated this issue. Mr. Leinbach mentioned we could lock the dumpsters up and open them for a couple hours a day. Trustee, Connie Gurulé, suggested we have schedule dates for trash drop off.

Mayor, Tiffany Gallegos, asked if we are going to charge people for trash drop off? The board discussed prices and settled on \$5 per truckload of trash with an extra cost for tires, mattresses, electronics, etc. Code Enforcement administrator, Teddy Leinbach, said that if we are charging, we will have to have someone monitor the dumpster and have to lock it up when it is not monitored so we will have to come up with a schedule.

Mayor, Tiffany Gallegos, asked if we can ask Water and Sanitation if they will close the gate behind them so that we can keep the dumpster locked up. Trustee, Connie Gurulé, said she will talk to the Water and Sanitation board.

FOR APPROVAL

A. Mrs. Rios' Liquor License Renewal

Mayor, Tiffany Gallegos, presented Mrs. Rios' Liquor License Renewal for approval.

Mayor Pro-Tem, Brian Valdez, moved to approve Mrs. Rios' Liquor License Renewal. Trustee, Vivian Gallegos, seconded. Motion carried unanimously.

B. Dumpsters for April 2024

Mayor, Tiffany Gallegos, presented purchasing a regular and a metal dumpster for April 2024 for approval.

Mayor Pro-Tem, Brian Valdez, moved to approve purchasing a regular and a metal dumpster for April 2024. Trustee, Vivian Gallegos, seconded. Motion carried unanimously.

C. Adventure Zone Bouncy House - \$3,500

Mayor, Tiffany Gallegos, presented Adventure Zone Bouncy House - \$3,500 for approval.

Trustee, Connie Gurulé, moved to approve Adventure Zone Bouncy House - \$3,500. Trustee, Julian Medina, seconded. Motion carried unanimously.

VI. EXECUTIVE SESSION

VII. ADJOURNMENT

Mayor Pro-Tem, Brian Valdez, moved to adjourn at 7:06 p.m. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

THE BOARD OF THE TOWN OF SAN LUIS

Tiffany A. Gallegos, Mayor

ATTEST:

Susan Sanderford, Town Clerk