

STATE OF COLORADO)

SS.

THE TOWN OF SAN LUIS)

The Board of the Town of San Luis, upon duly given notice, held a Regular Town Hall Meeting on the 14th of January 2025 A.D. at the San Luis Town Hall at 408 Main Street, San Luis, Colorado. Mayor, Tiffany Gallegos, called the meeting to order at 6:02 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; Susan Sanderford, Town Manager; Teddy Leinbach, Assistant Town Manager; Connie Gurulé, Trustee; Shantae Martinez, Trustee; Jared Gurule, Trustee; Julian Medina, Trustee; Brian Valdez, Mayor Pro Tem; Conrad Gallegos, Trustee; Shantae Martinez, Trustee. Absent: Barbara Zollars, Town Attorney; Laila Garcia, Junior Trustee.

Approval of the Minutes

Mayor, Tiffany Gallegos, presented the December 10th, 2024 Town Hall Meeting Minutes for approval. Mayor Pro Tem, Brian Valdez motioned to approve the December 10th, 2024 Town Hall Meeting Minutes. Trustee, Shantae Martinez, seconded. Motion carried unanimously.

Adoption of the Agenda

Mayor, Tiffany Gallegos, presented the January 14th, 2025 agenda for approval.

Trustee, Shantae Martinez, motioned to approve the January 14th, 2025 agenda. Mayor Pro Tem, Brian Valdez seconded. Motion carried unanimously.

I. PUBLIC COMMENTS (limited to three minutes)

No public comments

NEW BUSINESS

A. Basil Hernandez – Complaint

Mr. Basil Hernandez informed the board that on September 4th he patroned the marijuana store to make a purchase and he felt disrespected when he showed the employee his ID and based on his interpretation, it was returned harshly by means of throwing it at him. After he threw the ID at him, Mr. Hernandez had to then retrieve it off the floor, proving to be a rather difficult task as he has trouble bending down. According to Mr. Hernandez, the employee looked at him with disgust. Mr. Hernandez left without making a purchase. After a couple weeks, he tried to contact the employer but that was to no avail. Later on, Mr. Hernandez talked to the owner about the incident and a week later the owner claimed to be ignorant of the encounter. A couple weeks ago, the employer said that he had supposedly suspended the employee. Mr. Hernandez believes the employee has no right to treat people like that. Mr. Hernandez said he attempted to address the issue in a timely fashion but that has not happened and despite whatever the employer might say, he is here to denounce the employee.

Mayor, Tiffany Gallegos, said she talked to the store owner about the conflict and if he could review the incident. The store owner stated that the camera footage is deleted after 30 days and that the footage captured was lost, preventing him from reviewing the footage but that the employee was suspended for thirty days.

Mr. Basil Hernandez said that he believes the employee should be fired.

Mayor, Tiffany Gallegos, said that the board could not take action as the encounter occurred in a private business and that the issue had to be resolved between the employer and the employee.

B. Marcos Carson – Storm Drain Cleanout

The board reviewed an email from Mr. Marcos Carson. The email mentions that there are storm drains that are backed up and is requesting the Town clean them out.

Mr. Marcos Carson mentioned that he was referring to the storm drains on the south side of town.

Mayor, Tiffany Gallegos, offered to discuss with Maintenance to negotiate the labor and cost.

II. OLD BUSINESS

III. PLANNING AND ZONING

IV. REPORTS BY OFFICERS

A. Sheriff's Office

Officer Marcy Baker reported that starting in January, there are more tickets and she has responded to more than one call. Officer Baker has been encouraging the officers to write more tickets.

Mayor, Tiffany Gallegos, stated that the continued complaints about dogs and theft was disappointing.

Officer Baker asked for updated Town ordinances. Mayor, Tiffany Gallegos, suggested that she can come into the office tomorrow and will be provided with an updated list of ordinances.

Mayor, Tiffany Gallegos, mentioned we have a code enforcement officer. Code Enforcement Officer, Teddy Leinbach, mentioned he can keep the Sheriff's office updated on what warnings he writes.

Mayor, Tiffany Gallegos, suggested having a sit-down meeting to discuss the partnership between the Town and the Sheriff's Office.

Mayor, Tiffany Gallegos, communicated that there is a grant that could pay for another officer but she is skeptical to apply when there is a lack of income coming in from tickets.

B. Manager/Clerk/Junior Trustee Report

Town Manager, Susan Sanderford, talked to Lead Maintenance employee, Matt Cordova about the cold sand asphalt. Mr. Cordova said he can order a pallet to have on hand if the board approves it. Ms. Sanderford will have Mr. Cordova shop around and buy a pallet.

Assistant Town Manager, Teddy Leinbach, reported that the Town was awarded a \$12,000 grant from CHFA to purchase cookware for the Heritage Center Commercial Kitchen. The remaining issue now is that the water tap is on the other side of the building where there is no heat. Water and Sanitation said they can't put a tap on the kitchen side of the building. Mayor, Tiffany Gallegos, suggested that she will talk to Water and Sanitation and that if the issue could not be resolved, the kitchen could be used seasonally, in the spring and summer when the pipes won't freeze.

C. Maintenance

D. Code Enforcement

V. FOR APPROVAL

A. Resolution 2025-01 – Appropriations of Sums of Money

Mayor, Tiffany Gallegos, presented Resolution 2025-01 – Appropriations of Sums of Money for approval.

Town Manager, Susan Sanderford, mentioned it is not the final payment and needs to change the resolution to state that it is a yearly payment.

There is one more payment at the end of 2025.

Mayor Pro Tem, Brian Valdez, motioned to approve Resolution 2025-01 – Appropriations of Sums of Money. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

B. American Legion Post 142 – 2025 Liquor License Renewal

Mayor, Tiffany Gallegos, presented the 2025 Liquor License Renewal for American Legion Post 142 for approval.

Trustee, Shantae Martinez, motioned to approve the 2025 Liquor License Renewal for American Legion Post 142. Trustee, Jared Gurulé, seconded. Motion carried unanimously.

C. Centennial Class of 2026 Prom Donation - \$200

Mayor, Tiffany Gallegos, presented the Centennial Class of 2026 Prom Donation for \$200 for approval.

Trustee, Connie Gurulé, motioned to approve the Centennial Class of 2026 Prom Donation for \$200. Trustee, Jared Gurulé, seconded. Motion carried unanimously.

D. Centennial Cheerleading Team Donation - \$150

Mayor, Tiffany Gallegos, presented the Centennial Cheerleading Team Donation for \$150 for approval.

Trustee, Jared Gurulé, motioned to approve the Centennial Cheerleading Team Donation for \$150. Mayor Pro Tem, Brian Valdez, seconded. Motion carried unanimously.

E. Sheriff's Office IGA

Mayor, Tiffany Gallegos, presented the Sheriff's Office IGA for approval.

Trustee, Shantae Martinez, asked if they asked for an increase. Mayor, Tiffany Gallegos, said they did not.

Trustee, Julian Medina, motioned to approve the Sheriff's Office IGA. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

F. WSB Estimate for Server Upgrade - \$2,941.84

Mayor, Tiffany Gallegos, presented the WSB Estimate for Server Upgrade for \$2,941.84 for approval.

Trustee, Shantae Martinez, motioned to approve the WSB Estimate for Server Upgrade for \$2,941.84. Trustee, Jared Gurulé, seconded. Motion carried unanimously.

G. Pallet of Cold Mix

Mayor, Tiffany Gallegos, presented the purchase of a pallet of cold mix for approval.

Trustee, Julian Medina, motioned to approve the purchase of a pallet of cold mix. Mayor Pro Tem, Brian Valdez, seconded. Motion carried unanimously.

VI. EXECUTIVE SESSION

A. Employee Compensation

Mayor Pro Tem, Brian Valdez, motioned to open the executive session. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

No actions were made while in executive session.

Trustee, Shantae Martinez, motioned to close the executive session. Mayor Pro Tem, Brian Valdez seconded. Motion carried unanimously.

Mayor, Tiffany Gallegos, presented raising Assistant Town Manager, Teddy Leinbach's hourly wage to \$25 an hour once he takes over the role of Town Manager.

Trustee, Shantae Martinez, motioned to raise Assistant Town Manager, Teddy Leinbach's hourly wage to \$25 an hour once he takes over the role as Town Manager. Mayor Pro Tem, Brian Valdez seconded. Motion carried unanimously.

Mayor, Tiffany Gallegos, presented a 3% cost of living wage increase for every employee.

Trustee, Connie Gurulé, motioned to approve the 3% hourly wage increase for every employee. Mayor Pro Tem, Brian Valdez seconded. Motion carried unanimously.

VII. ADJOURNMENT

Trustee, Shantae Martinez, moved to adjourn at 6:38 p.m. Trustee, Jared Gurulé, seconded. Motion carried unanimously.

THE BOARD OF THE TOWN OF SAN LUIS



TOWN OF SAN LUIS, COLORADO

by: Tiffany A. Gallegos
Tiffany A. Gallegos, Mayor

ATTEST:

Susan Sanderford
Susan Sanderford, Town Clerk