

**STATE OF COLORADO)**

**SS.**

**THE TOWN OF SAN LUIS)**

The Board of the Town of San Luis, upon duly given notice, held a Special Meeting on the 23<sup>rd</sup> of January 2024 A.D. to vote to pay off the USDA loan at the San Luis Town Hall at 408 Main Street, San Luis, Colorado. Mayor, Tiffany Gallegos, called the meeting to order at 6:01 p.m. The following were present to wit:

Tiffany Gallegos, Mayor; Susan Sanderford, Town Manager; Teddy Leinbach, Town Clerk; Brian Valdez, Mayor Pro Tem; Connie Gurulé, Trustee; Shantae Martinez, Trustee. Conrad Gallegos, Trustee; Vivian Gallegos, Trustee; Absent: Julian Medina, Trustee; Barbara Zollars, Town Attorney.

**Approval of the Minutes**

*No minutes for approval.*

**Adoption of the Agenda**

Mayor, Tiffany Gallegos, presented the January 23<sup>rd</sup>, 2024 agenda for approval.

Mayor Pro-Tem, Brian Valdez, moved to adopt the January 23<sup>rd</sup>, 2024 agenda. Trustee, Connie Gurulé, seconded. Motion carried unanimously.

**I. PUBLIC COMMENTS (limited to three minutes)**

*No public comments.*

**II. NEW BUSINESS**

**A. Code Enforcement Plan**

Code Enforcement Administrator, Teddy Leinbach, informed the board that he met with the Monte Vista Code Enforcement Officer to discuss their strategies to enforce the municipal code in Monte Vista. The major takeaways from the meeting were to be sure to communicate with residents about the code as much as possible and to have some discretion with certain individuals if they are physically unable to remedy the code violation. Instead, provide resources to assist in helping to remedy the specific code violation.

Mayor Pro-Tem, Brian Valdez, mentioned that if the person is physically unable to meet code but it has been a long-term problem, finding ways for them to get their property up to code.

Town Manager, Susan Sanderford, mentioned that there is a group of students who are willing to donate their time to Town projects and helping folks clean up their yards to meet the Town code could be a project they assist with.

Mr. Leinbach mentioned that he called several trash services around the Valley to ask if they assist with private property cleanup. None of them do so Mr. Leinbach asked if anyone had suggestions for companies or individuals that would offer this service.

Trustee, Conrad Gallegos, suggested that we offer the services of local folks to help with the cleanup of properties. Mr. Gallegos mentioned that he would provide contacts for local people that can help with cleanup.

Mayor Pro-Tem, Brian Valdez, mentioned that there is someone in Alamosa that will rent a roll off dumpster that the Town could rent for people to dump their trash.

Mr. Gallegos mentioned that Julian Sanchez just opened up a trash business in Costilla County that we could utilize.

Mr. Leinbach, mentioned that the Monte Vista officer suggested that if anyone is looking for community service hours they could meet their hour requirement by helping clean up people's properties. The issue is that people would still need a place to dump their trash. Mr. Leinbach mentioned there is a company in Alamosa that will rent a dumpster for 30 days for \$900.

Trustee, Vivian Gallegos, mentioned that a big problem is that the companies often want the trash bagged which limits larger items from being disposed of. Mr. Leinbach mentioned the company he spoke with in Alamosa, has a separate service for metal that would be a separate dumpster for an additional cost.

Mr. Leinbach, mentioned that he called several towing companies around the Valley and none of them are willing to tow cars off of private property. He did, however talk to Randy Serna who mentioned that his father, Xavier Serna, would be willing to tow cars of private property.

Mayor, Tiffany Gallegos, asked Mr. Leinbach if he had a chance to go back through the minutes to see if the issue of the cars was discussed. Trustee, Conrad Gallegos, mentioned that he believes the issue was discussed but a decision was never made. Mr. Gallegos mentioned that it will be hard to enforce the abandoned car ordinance being that so many people have abandoned cars in their yards. He mentioned that if the cars are in the road they need to be moved and that is something we should definitely enforce. Mr. Leinbach asked if we end up only enforcing cars in the right of way be moved, if we will need to re-write the ordinance. Town Manager, Susan Sanderford, suggested we offer services but do not write tickets for that particular ordinance. Mayor, Tiffany Gallegos, requested Mr. Leinbach read the code the way it is currently written. Based on the current ordinance, the Trustees agreed it should be changed. Mr. Leinbach mentioned that he will take the ordinance off the current warning sheet until it has been rewritten and approved.

Mr. Leinbach, mentioned that fines need to be established and added to the fee schedule.

Mayor, Tiffany Gallegos, mentioned there was an established fine but she can't remember what was discussed. Mr. Leinbach mentioned there was a discussion around the issue but it was

never voted on. The plan that was discussed was to first issue a warning, followed by a second warning plus a \$100 fine, followed by a court summons plus a \$300 fine. At that point if they don't meet the code, a lean will be put on the property. The Town will talk to the Water and Sanitation District about how they go about putting leans on properties. The board agreed that this seems like a reasonable plan of action.

Town Manager, Susan Sanderford, mentioned the board needs to vote on a plan of action before we can start enforcing the code.

Mayor, Tiffany Gallegos, mentioned that the ordinance about cleaning the alleyways needs to be addressed. People are unlikely to clean their alleyways. Town Manager, Susan Sanderford mentioned that if we start enforcing the code, people will clean it up. Trustee, Conrad Gallegos, mentioned that there are certain alleys are being trashed by people who don't own the property. Ms. Sanderford mentioned that it is still the property owner's responsibility.

Mayor, Tiffany Gallegos, mentioned that Jill Browning, the lady that owns the trailer that burned, sent an email requesting more time to clear the debris from the fire because she is waiting on the insurance company. She has received the police report but she is still waiting on the adjuster to come from the insurance company. The board mentioned that they are okay with allowing her more time.

#### **B. Santa Ana Days – July 26-28, 2024**

Trustee, Vivian Gallegos, mentioned that she had heard that the Town Board made a decision to have their Santa Ana days from July 26-28, which is contrary to the date the church had set, July 19-21. Mayor, Tiffany Gallegos, mentioned that the issue was discussed but not voted on.

Town Manager, Susan Sanderford, encouraged the board to make a decision because people are calling asking about the Santa Ana date.

Trustee, Vivian Gallegos, said that if the Town were to have their festival on a separate date, they would have to call it something other than Santa Ana. Ms. Gallegos mentioned that it is always up to the priest to set the date of Santa Ana and this year, the priest is going to be out of Town July 26-28 which is why he has set the date for July 19-21. Mayor Pro-Tem, Brian Valdez, asked if there could be another priest for the event.

Town Manager, Susan Sanderford, mentioned that for any date to be official the board needs to vote on the issue.

Trustee, Vivian Gallegos, asked the board what they would call the fiesta if they won't call it Santa Ana. Mayor, Tiffany Gallegos, suggested we can still call it Santa Ana. Trustee, Vivian Gallegos, responded that the Town cannot call it Santa Ana because would not be affiliated with the church.

Mayor, Tiffany Gallegos, suggested calling it the San Luis festival if we must change it. Mayor Pro-Tem, Brian Valdez, believes there will be backlash directed towards the Town if we change the name.

Trustee, Conrad Gallegos, suggested keeping the date consistent with the date the church has set. Mayor Pro-Tem, Brian Valdez, agreed that it would be more of a hassle to change the date and the name and suggested keeping the date consistent with what the church has set. Trustee, Connie Gurulé, asked again whether we can bring in another priest and have the festival the last weekend of July.

Mayor, Tiffany Gallegos, suggested keeping the conversation open and asking the priest if we can bring in another priest for the last weekend of July for Santa Ana. Town manager, Susan Sanderford responded that her and Trustee, Vivian Gallegos, will talk to the priest.

**III. OLD BUSINESS**

**IV. PLANNING AND ZONING**

**V. REPORTS BY OFFICERS**

- A. Sheriff's Office**
- B. Manager/Clerk Report**
- C. Maintenance**
- D. Code Enforcement**

**VI. FOR APPROVAL**

**A. Resolution 2024-06 Appropriation of Sum of Money-USDA Loan Payoff**

Mayor, Tiffany Gallegos, presented Resolution 2024-06 Appropriation of Sum of Money-USDA Loan for approval.

Trustee, Connie Gurulé, moved to approve Resolution 2024-06 Appropriation of Sum of Money-USDA Loan. Trustee, Vivian Gallegos, seconded. Motion carried unanimously.

**VII. EXECUTIVE SESSION**

**VIII. ADJOURNMENT**

Trustee, Shantae Martinez, moved to adjourn at 6:40 p.m. Mayor Pro-Tem, Brian Valdez, seconded. Motion carried unanimously.

**THE BOARD OF THE TOWN OF SAN LUIS**

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Tiffany A. Gallegos, Mayor

**ATTEST:**

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Susan Sanderford, Town Clerk